

**Homer Township**  
**Trustee Regular Meeting**  
July 30, 2018  
Minutes

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## **Opening**

The regular meeting of the Homer Township Trustees was called to order at 7:02 p.m. by Tommy Trout. The Pledge of Allegiance was recited.

## **Roll Call**

Township Trustees Jeremy Simcox, Bryan Thomas and Tommy Trout were present.

Also in attendance were Melinda Clifford, Fiscal Officer, Nikki McConnell, Secretary to the Fiscal Officer, Ron Adamson, township employee, Matt Lawton, township employee, Mary Beth Guenther, Medina County Auditor's office, Nancy Adkins, BZA, Ray Eichel, Zoning Inspector, Lee Adkins, Mollie Broadnax, Al Jeffery, Ted Workinger, Skip Lowry, Zach Workinger, Connor Braig, Nathan Moore, Brandon Gaylord, Alex Lowry, Patrick Moore, Jeff Suttle, and Kim Braig

## **Minutes**

No action taken.

## **Audience Recognition**

Mary Beth Guenther reminded the Trustees that the Road Levy would be expiring and if they wished to put it on the May ballot, the deadline is February.

Mollie Broadnax asked if there was any update on Rivers Corners Road near her home. Mr. Simcox stated that the County Engineer studied the road and determined that it needed stabilization before there was a possibility for chip and seal. The cost to stabilize and chip and seal the road would exceed the entire annual budget for road maintenance for the Township. He added that the Township will continue to make improvements within their budget such as adding drainage and trimming trees.

Ray Eichel reported that he talked to a gentleman in the township that does restoration. He recommended that the Trustees wait and see how the patch on the building does through the winter and evaluate. Mr. Eichel also reported that the Ruritans had finished the work on the pillars at Maple Hill Cemetery and the brick should be delivered soon for the sign in front of the township building.

Ted Workinger reported that the Boy Scouts were in attendance to observe the meeting.

## **Building Report**

Ron Adamson reported that faucets had not been replaced in the restroom and that other repairs still

needed to be made. Mr. Trout will call Pat Kelly and Denny Ensign for quotes and discuss further with Mr. Adamson. Mr. Adamson suggested he obtain quotes for 2 new faucets, 2 new toilets and 2 new urinals.

Mr. Adamson asked the trustees about a light for the flag pole. The previous solar light is no longer working. A discussion was held about the height of the pole, the possibility of mounting a light on the sign, the availability of electricity and the practicality of using a solar light. The trustees agreed to study the situation further for a replacement light.

## **Cemetery Report**

Mrs. Clifford discussed a question that she received regarding the spreading of ashes on a grave in the township cemetery or digging to install an urn with ashes in an existing grave. Mr. Lawton told the Trustees that it takes about 40 minutes to dig a full size grave and about 8 minutes to dig a grave for cremation remains. Mrs. Clifford suggested that the Township establish written cemetery policies. She will inform the caller that only a Township employee can dig in the cemetery.

## **Zoning Inspector**

Ray Eichel reported that he submitted 2 conditional use permits to the BZA board and had issued 3 zoning certificates.

Matt Lawton stated that one driveway permit recipient used 8", single-wall pipe and it should be at least 10" and that the County would red flag it. Mr. Lawton suggested that the township take back the issuance of driveway permits. Mr. Trout discussed the driveway permit process in Chatham Township. The cost is \$35 and the permit is issued by the Township.

Mr. Eichel also discussed a question he received about using a shipping container as storage, to which Mr. Eichel informed the resident that it was not conforming.

## **Town and Country Report**

No report.

## **Road Report**

Matt Lawton reported that he had cleaned ditches on Crawford Rd. and completed patch work on Simcox Rd. He also reported that the mowing tractor needs 2 front tires. The Trustees suggested he get pricing on tires from Holmes Tire in Spencer.

## **Old Business**

Mrs. Clifford discussed the grant for building improvements. The roof work is finished and there is a balance of \$2944. The money can only be used for work that is completed in by the end of August. A discussion was held regarding security cameras and the companion computer system.

Mr. Thomas stated that he thought it would be a good use of the grant money to purchase new cameras as it is something that has already been quoted and can be done quickly.

Mr. Simcox made a motion to proceed with 21<sup>st</sup> Century Alarm and their quote for 3 new cameras and

a computer upgrade. Mr. Thomas seconded.

Voting Aye: Mr. Simcox, Mr. Thomas, Mr. Trout

Mrs. Clifford gave an update on the Audit. The estimated cost is \$5,248.00. She delivered the records last week and the target date for completion is September 28.

Mr. Trout made a motion and Mr. Thomas seconded to approve purchase orders and time sheets for the previous month and Bank Reconciliations for March – June of 2018.

Voting Aye: Mr. Simcox, Mr. Thomas, Mr. Trout

Mr. Trout reviewed the Management Reports.

Mr. Simcox made a motion to review and pay bills totaling \$59,502.92. Mr. Trout second.

Voting Aye: Mr. Simcox, Mr. Thomas, Mr. Trout

## **New Business**

Mrs. Clifford presented a supplemental appropriation for the roof repairs and camera system in the amount of \$7,944.00, covered by grant money.

Mr. Trout made a motion to approve the supplemental appropriation. Mr. Thomas second.

Voting Aye: Mr. Simcox, Mr. Thomas, Mr. Trout

Mr. Trout reported that Julie Rolinc had submitted her resignation as Secretary to the Fiscal Officer.

Mr. Simcox made a motion to accept, Mr. Trout second.

Voting Aye: Mr. Simcox, Mr. Thomas, Mr. Trout

## **Adjournment**

Mr. Thomas made a motion and Mr. Trout seconded to adjourn the meeting at 8:10 p.m.

Voting Aye: Mr. Simcox, Mr. Thomas, Mr. Trout

Minutes respectfully submitted by: Nikki McConnell, Secretary to the Fiscal Officer